



**NEES Partner Meeting Draft Agenda (v2)**  
**Northern Ireland**  
**Friday 16<sup>th</sup> and Saturday 17<sup>th</sup> November 2012**

**Thursday 15<sup>th</sup>**

Partners Arrive

20.30 – Dinner

**Friday 16<sup>th</sup>**

**08.30 – 9.30** – WP1 – Formation of the Partnership, management of the Project, mentoring & evaluation of the project, audit. (CCAIE to lead)

(Suggested themes:

- Progress on Periodic Progress Reports and Claims
- Progress on Budget and project amendments
- Evaluation of Progress on Schedule and Expenditure, communications and participation)

**9:30 – 10:00** – WP 2 - Mapping resources (including models for behavioural influences & design approaches), and demand for natural energy efficiency and sustainability (NEES) in the partner regions (GCU to lead)

(Suggested themes:

- Report on Questionnaire and Evaluation Process
- Report of NEES Best Practice (BP) Call 1
- Report on NEES BP Call 2
- Future Calls and Expert Panel Meeting & Evaluations)

**10.30 – 10.45** - Tea/Coffee break

**10.45 – 13.00** - WP3 – Benchmarking Best Practices (U of Umea to lead)

(Suggested themes:

- Production and costs of BP Profiles for web page
- Production and costs of BP Posters and exhibition
- BP more detailed feasibility and LCA assessment)

**13.00 – 14.00** - Lunch

**14.00 – 15.30** – Field Visit



**15.30 – 16.00** - Tea/Coffee

**16.00 – 16.45** - Travel back to Hotel

**16.45 – 17.45** – WP 4 Transferability (U of Ulster to lead)

(Suggested themes:

- Dissemination Plan for selected BP's to partner regions
- Survey of transferability of BP's to different regions
- Proposals for spin-off transference projects and initiatives
- Ideas and Proposal for new EU funding proposals).

**19.30** – Dinner

### **Saturday 17th**

**08.30 – 9.30** – WP 5 – Pilot Projects (SKDP to lead)

(Suggested themes:

- Survey of Pilot Projects
- Explanation of proposed pilot project
- Incorporation of selected Best Practices in Pilot Projects
- Dissemination of case studies of Pilot Projects)

**9:30 – 10:30** - WP 6 - Support and Training (ARTEK to lead)

(Suggested themes:

- Review of existing partner training and support resources
- Identification of training and support needs of selected Best Practices (survey?)
- Review of training currently available from Partners (survey?)
- NEES Central Training Course on selected Best Practices (proposal from ARTEK?)
- Accreditation of training possibilities
- What kind of technical support can be provided by NEES partners?
- What shape could NEES on-going support and training take? (Network? Consultancy?)

**10.30 – 10.45** - Tea/Coffee Break

10.45 – 11.45 - WP7 – Dissemination (U of Umea to lead)

Suggested themes:

- Developing NEES web site and integration of Best Practices
- Best Practice profiles dissemination on web site and photo gallery
- NEES Newsletter?
- NEES Exhibition?
- Plan and strategy for Dissemination (to end of project)



- Forthcoming NEES events, Northern Ireland, Sweden, Greenland, Ireland
- Planning for final EU conference)

**11.45 – 12.45** – Conclusions and Action Points (CCAIE to lead)

(Suggested themes:

- Issues arising from the meeting
- Evaluation of Progress (discussion)
- Revisions to Work Plan
- Actions arising from the meeting

**12.45 – 13.00** – - A.O.B.

Any other issues from Partners

**13.00 – 14.00** - Lunch

Partners leave.