

**Natural Energy Efficiency and Sustainability (NEES) Project  
Northern Periphery Programme (NPP)**

**AGENDA**

**NEES Project Meeting 2**

27 – 28 October 2011

**Venue:**

**Easterbrook House, Critchon Campus, Dumfries, Dumfries & Galloway, Scotland**  
[http://www.crichton.ac.uk/web/downloads/crichton\\_site.pdf](http://www.crichton.ac.uk/web/downloads/crichton_site.pdf)

**Thursday, 27<sup>th</sup> October 2011**

**1.00 PM** - Registration and reception

**2:00 PM** - **Work Package 2 Determining products, processes, services, opportunities and barriers**

- Introduction to Scottish Associate Partners (IHA and HS to make short presentations on their roles)
- Presentation on Headline indicators and rationale (GCU)
- Survey protocol and early experience from the Scottish NPP

**4:00 PM** – Tea

**4:15 PM** – **Partner comments on WP2 protocols**

- Each partner to present comments and contextualising issues
- Discussion on protocol / deployment issues
- Finalise regionally contextualised protocols and deployment issues

**6:30 PM** - **End**

**8:00 PM** – Dinner at Aston Hotel

## **Friday, 28<sup>th</sup> October 2011**

### **9:00 AM – WP 1 Management and Co-ordination Review**

- Activity Reporting (from the Lead Partner Seminar)
- Financial Reporting (from the Lead Partner Seminar)
- Eligibility Rules of Expenditure (from Lead Partner Seminar)
- Information and Publicity Requirements (from Lead Partner Seminar)
- Proposed NEES Technical and Financial Monitoring and Evaluation Framework

### **10:30 AM – Tea/coffee break**

### **11:00 AM – Review on Progress on Work Programme (Reports from Co-ordinators – 15 min PPP's are welcome)**

- WP3 Benchmarking Best Practice (U. of Umea)
- WP 4 Transfer of Best Practice (U. of Ulster)
- WP 5 Demonstration Projects (C.T.C. – proposed co-ordinator VTT)
- WP6 Support and Training – (ARTEK)
- WP 7 Communications and Dissemination (U. of Umea)

### **12:30 AM – Conclusions, Next Steps and proposals for next Partner Meeting**

- Summary of discussions and discussion
- Action Schedule
- Proposals for 3<sup>rd</sup> Partner's meeting

### **1:00 PM – Lunch**

Please let us know ASAP if anything is missing from this Agenda or you want further information.

We look forward to seeing you at the 2nd NEES Partners Meeting.

Jose Ospina  
NEES Project Manager